

Project: "Energy efficiency for journalists,
Universities, municipalities from professionals"
("EE-JUMP")
Project number: 19.2290.5 – 001.00

1. Background information

Capacity building and information exchange project "Energy efficiency for journalists, universities, municipalities from professionals" (hereinafter - the Project), the EE-JUMP project, implemented by the GS "Business for Partnership", with the support of the project "Promotion of energy efficiency and implementation of the EU Directive on energy efficiency in Ukraine" ", which is being implemented in Ukraine by the company "Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH" is aimed at creating prerequisites for the future implementation of energy efficiency measures and green restoration in Ukraine and ensuring sustainable project results in the form of energy efficiency trainings and demonstration projects.

The project consists of two stages.

2. Objectives of this task

The purpose of this task is to coordinate activities aimed at establishing cooperation between state institutions, local authorities, civil society organizations, the expert environment and business representatives, which will contribute to the development of energy-efficient policies, approaches and measures in Ukraine, in particular, through the promotion of successful energy-efficient projects and educational programs.

3. Scope of work

1. Formation of the Project team (EE_JUMP).
2. Setting up the Project work process (EE-JUMP).
3. Providing feedback between the team and partners of the Project (EE-JUMP).
4. Creation of conditions and elimination of obstacles for the successful implementation of the Project (EE-JUMP).
5. Control over the quality of implementation and achievement of project results (EE-JUMP), compliance with deadlines and budget frameworks.
6. Provision of other support as required by the Project "Energy efficiency for journalists, universities, municipalities from professionals" (EE-JUMP).

4. Time period:

Expected start of the Contract: 01.08.2022

End of contract: 31.07.2022

The contractor will work as an independent professional in close cooperation with the project team.

The list of tasks of the contractor is not exhaustive and may be supplemented with additional tasks at the request of the partner.

5. Place(s) of destination:

Kyiv and other cities of Ukraine.

6. Reporting

Reports are submitted in Ukrainian in electronic form.

7. Purchase of equipment and materials

Purchase is not provided

8. Financing

The form of the commercial offer is in Annex 2.

The total amount of the work is based on the assumption that all planned activities will be carried out. The consultant can only charge for the days during which the activity was performed and can provide the appropriate proof of performance.

9. Criteria for choosing a service provider:

Contestants' applications will be evaluated based on quality and cost criteria, with the quality of the proposal providing 70% of the evaluation, and the financial component - 30%.

The quality criteria include:

- assessment of the applicant's previous experience (experience in organization and support of architectural competitions, organization and coordination of trainings on energy efficiency, preparation and organization of online conferences).

10. Conditions for submitting proposals:

Proposals must be sent in two separate sealed envelopes, each of which must be marked: Technical (or) commercial proposal for tender No. 082022001, company name, EDRPOU code.

Envelope #1 Technical proposal

List of documents to be provided:

1. Summary
2. Registration documents

Envelope #2 Commercial offer

The commercial proposal is filled in according to the provided form (Appendix 1).

List of documents to be provided:

1. Commercial offer

11. Submission deadlines:

The deadline for submission of competitive proposals for participation in the selection is until August 22, 2022, 11:59 p.m.

The proposal must include the full name or surname of the applicant, his location, identification code according to the EDRPOU, contact phone number. Original applications for participation in the competition in sealed envelopes must be received by the NGA "Business for Partnership" no later than August 22, 2022, 11:59 p.m., and scanned copies of certified applications must be received by email procurement@bfp.org.ua no later than August 22, 2022 year, 11:59 p.m.

Address for submission of proposals:

Offers will be accepted until 22.08.2022 at 23:59 at the address:

Office of the NGA "Business for Partnership"
str Saksaganskogo 68, 1 floor Kiev, 01033 Ukraine